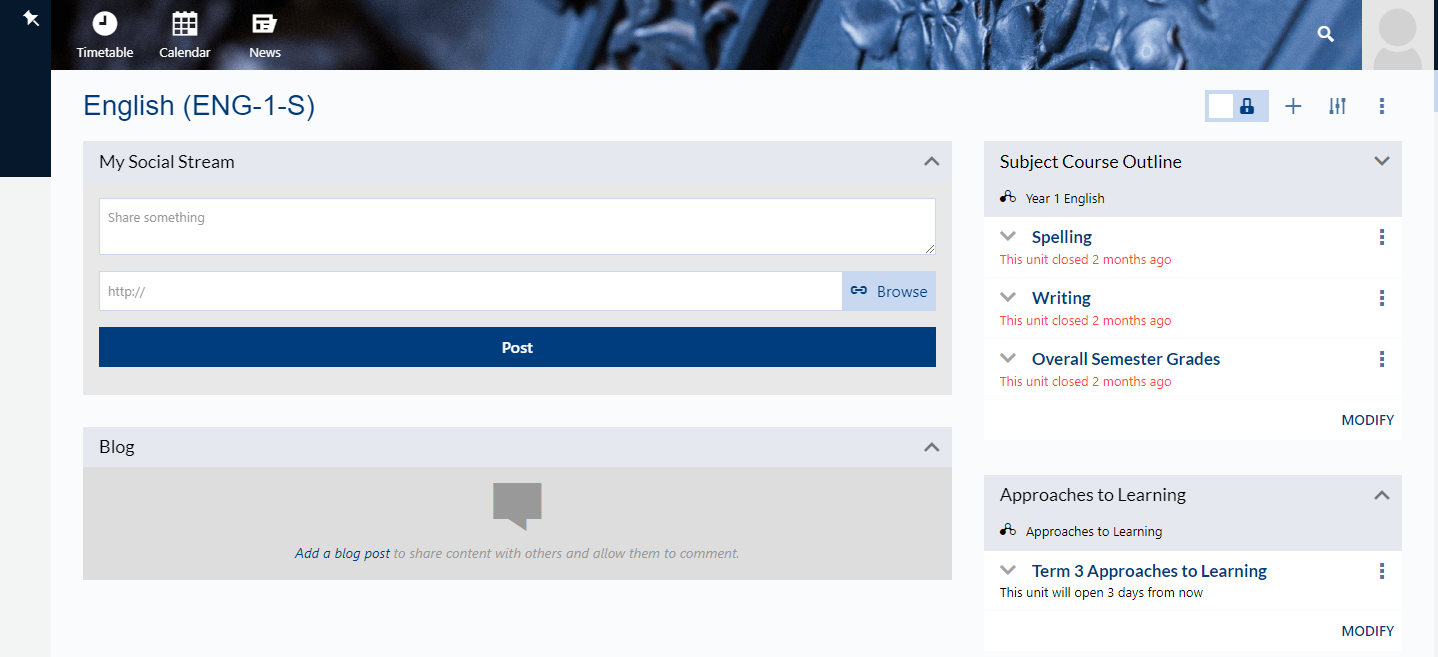
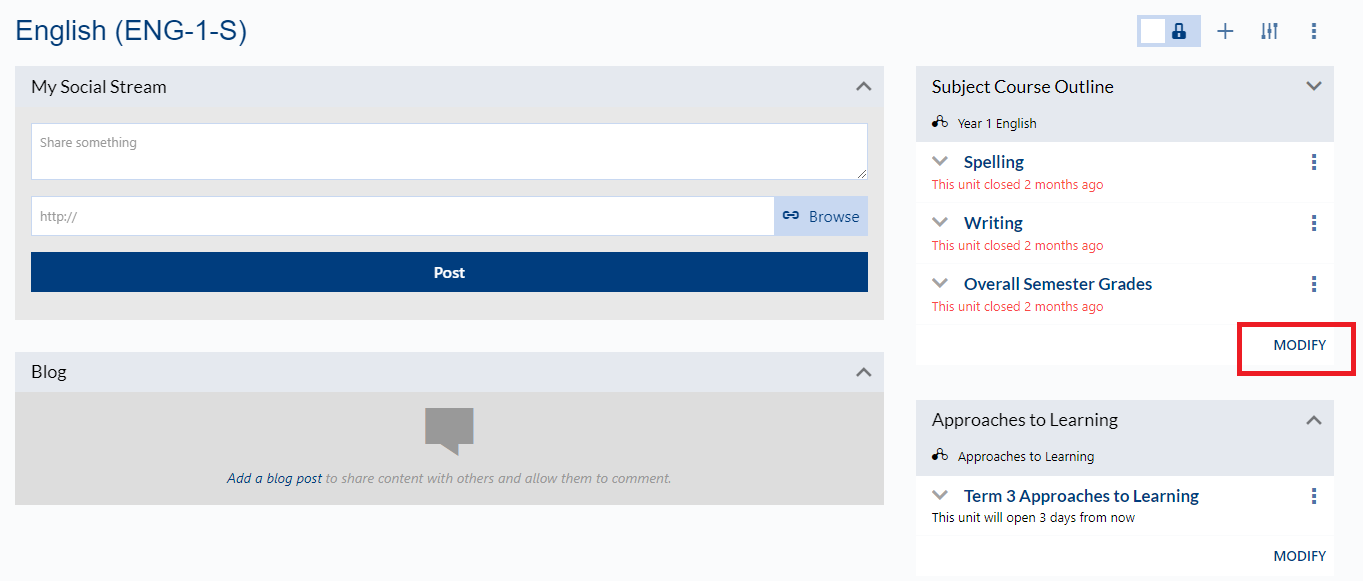
Removing previous semester courses from subject course outline

Step 1: Navigate to your class page ( for eg: ENG-1-S)

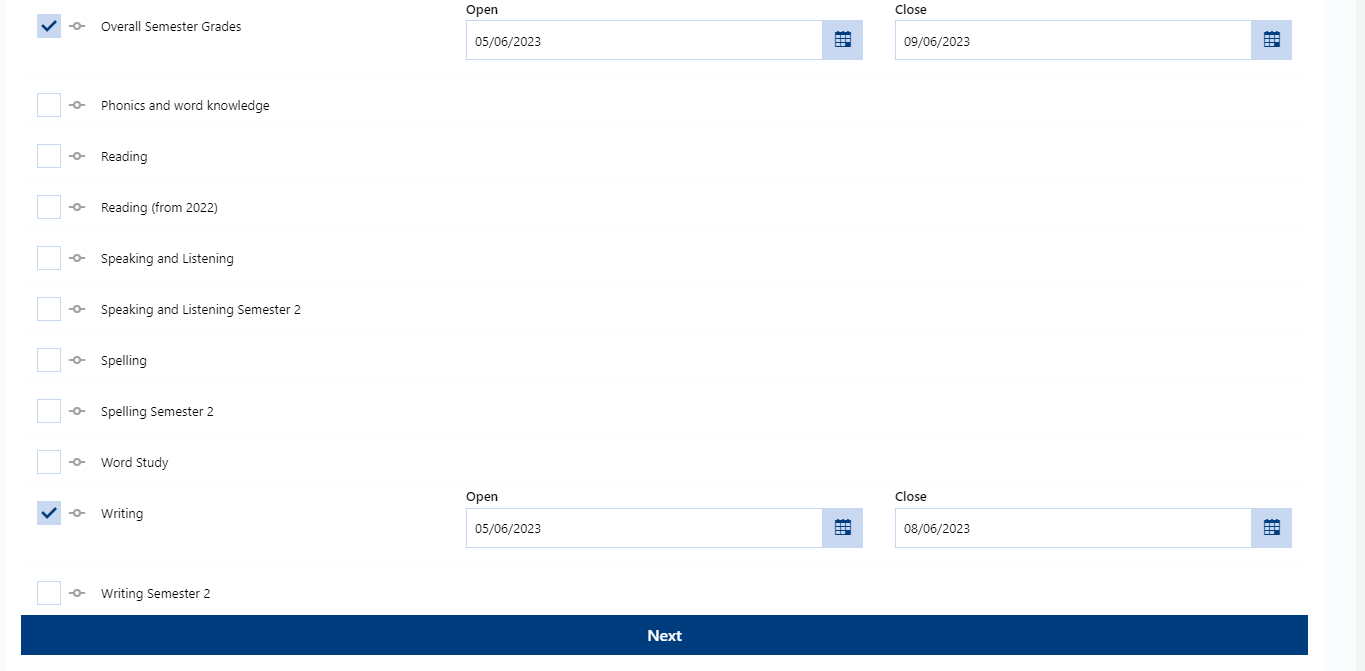


Step2: Modify an imported course on class page

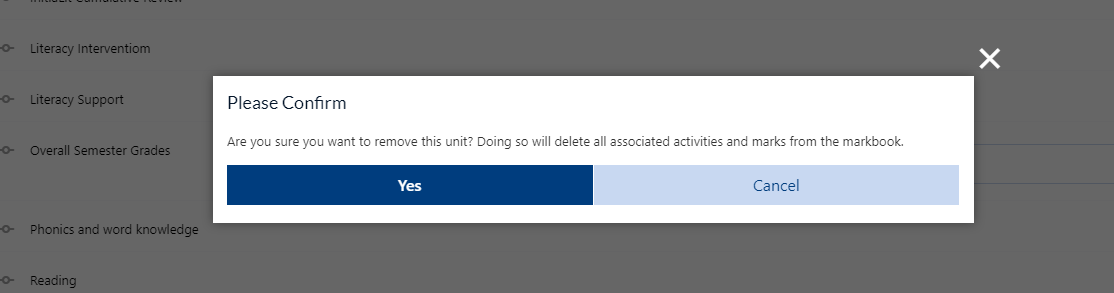
**Navigate to the Course Outline component on your Class Page and select ‘Modify’.**



Step 3: **Use the checkboxes to select the units you wish to import or unselect those you wish to delete.**



When you uncheck any box corresponding the course, a message will pop-up to get your confirmation, please proceed to ‘yes’



Step 4: Proceed to ‘Next’ and then ‘Modify’

